

ATTORNEY OR PARTY WITHOUT ATTORNEY <i>(Name, State Bar Number and Address)</i> TELEPHONE NO.: _____ FAX NO. <i>(Optional)</i> : _____ E-MAIL ADDRESS <i>(Optional)</i> : _____ ATTORNEY FOR <i>(Name)</i> : _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF MENDOCINO	
<input type="checkbox"/> UKIAH Courthouse 100 North State Street Ukiah, CA 95482	<input type="checkbox"/> TEN MILE Branch Court 700 South Franklin Street Fort Bragg, CA 95437
PETITIONER/PLAINTIFF: VS: RESPONDENT/DEFENDANT:	CASE NUMBER: _____
NOTICE OF LIMITED CIVIL CASE MANAGEMENT CONFERENCE and ORDER TO SHOW CAUSE re: FAILURE TO COMPLY <i>(California Rules of Court, Rule 3.740 and Standing Order 2025-03)</i>	

Plaintiff is required to serve a copy of this Notice of Limited Civil Case Management Conference and Order to Show Cause re: Failure to Comply, together with the summons and complaint on all parties.

This case is assigned to the Honorable _____ for all purposes.

1. Parties/counsel to this action must comply with required filing and service deadlines or appear at a Case Management Conference and/or Order to Show Cause hearing re:
 - a. Case Management Conference and/or Hearing regarding Failure to File Proof of Service on _____ at _____ a.m. in Department _____ of the above referenced court. (CRC § 3.740(d) and (e)).
 - b. Case Management Conference and/or Hearing regarding Failure to Obtain Default Judgment on _____ at _____ a.m. in Department _____ of the above referenced court. (CRC § 3.740(f)).

Order to show cause hearings will be vacated, and appearance of parties/counsel will not be required if the required pleading is filed at least 10 days prior to the order to show cause hearing date.

2. Limited collections cases are exempt from case management rules that apply to all general civil cases unless the defendant files a responsive pleading (CRC § 3.740(c)). Upon filing of a responsive pleading, the order to show cause hearing for failure to obtain default judgment will be vacated and a Case Management Conference will proceed on the above stated date and time. (Standing Order 2025-03).

Parties/counsel must file and serve a completed *Case Management Conference Statement* (use of Judicial Council Form CM-110 is **mandatory**) at least 15 days prior to the Case Management Conference (late filing may result in the issuance of sanctions).

Parties must meet and confer to consider each of the issues no later than 30 days before the date set for the Case Management Conference.

Parties must be thoroughly familiar with the case and fully authorized to proceed at the Case Management Conference. Remote appearances are authorized pursuant to Local Rules 1.9 and 1.11.

Dated: _____

KIM TURNER, Clerk of the Court

Deputy Clerk